



## **Team Lead Job description**

### **Location:**

Throughout the five boroughs

### **Major Functions:**

- Under the direct supervision of the Operations Manager perform cleaning services as required.
- Provide supervision to team on a weekly or as needed basis.
- Submit quality assurance report daily.
- Complete timecards for assigned team daily.
- Ensure that all TEC policies and procedures are always being adhered to.

### **Description:**

- To provide cleaning services to customers as needed. These services may consist of, but are not limited to cleaning, vacuuming, dusting, mopping, sanitizing, deodorizing, and organizing assigned workspace.

### **Skills and Ability:**

- Must be able to bend, push, pull, reach above head level and carry certain amount of weight not higher than seventy (70) pounds.
- At a minimum, must be physically fit and able to travel by public or private transportation.

#### Minimum Qualification:

- OSHA 30 License
- Driver's License
- At least three-year professional cleaning experience
- At least two years supervisory experience
- Punctual, reliable and trustworthy.
- Able to manage time effectively.
- Ability to work both alone and in a team.
- Awareness of health and safety procedures.
- Reading skills for following instructions.
- Math skills for measuring cleaning fluids.
- Must be able to comprehend English to adequately communicate
- Must be willing to participate in a background check as required by Tulson Enterprise Corporation (TEC).
- Must abide by TEC employment policies and procedures, including proper identification and proper work attire during work hours

- Must have required I-9 documentation valid for work.

If you are interested in this position, please forward cov